

*Virginia City Montana*  
**ART SHOW**  
**application**



**August 10-12, 2018**

Welcome to the first step of the Annual Art Show in Historic Virginia City, Montana - the application! The Virginia City Area Chamber of Commerce thanks you for your past participation if you're a returning artist, and wishes you a warm welcome if you're new to this event. We're looking forward to the show and to hosting you and your artwork.

*hosted by*

**Virginia City Area Chamber of Commerce**

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**Event Coordinators**

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**TERMS**

The Virginia City Art Show is a juried show. A committee selects and invites artists based on a set of criteria that includes: quality, uniqueness & authenticity. The committee reviews all applications and selects artists who best meet these criteria. All artists must apply each year, including artists who have participated in previous VC art shows. Those returning artists who are accepted will be given the same booth location as long as their application is received by April 1st, 2018. Those returning artists who submit their application after April 1st will not be guaranteed their previous booth location. Applicants must fully complete the application. Show organizers may request clarification; failure to provide clarification is grounds for rejection. Applicants must submit four (4) to six (6) color photos of representative pieces of art they intend to sell; digital images emailed or a website provided is preferred. Hard copy photos that are mailed will not be returned. **Applications must be received by April 30, 2018.** Timely applications will be considered before late applications. Please send your application and booth fee with submitted photos. Those artists not accepted into the VC art show will have their booth fee returned immediately. Payment must be included in the signing and return of application, which constitutes a lease upon acceptance by the Virginia City Art Show. The Virginia City Art Show reserves the right to reject any application and/or restrict or disallow any/all items on exhibit or display. The booth fee is non-refundable after acceptance. These fees will be used for the promotion of this event. All accepted artists will receive a confirmation letter or email with further details regarding the show. The artist agrees that his/her exhibit will be for art or artworks that are original and personally made. (Limited prints are allowed). No other commercially manufactured items may be sold. All items should be for sale and truthfully represented. Artists may sell only the work they have been invited to sell (as indicated on application).

## SCHEDULE

The Virginia City Art Show is open to the public on Friday from 10am-6pm, Saturday from 10am-7pm, and Sunday from 10am-4pm (August 10-12, 2018). All artists must attend their booth on Saturday and Sunday, remaining open during these times (hours 5pm-7pm on Saturday is optional). Friday is optional. The Quick Draw & Auction event will be held in the Elk's Lodge on Saturday, August 11, 2018 at 7:30pm.

## REGISTRATION/SET-UP & CHECK OUT

All accepted artists are required to register with the VC Art Show Committee before setting up. All artists will be given the option to register and set-up on either Friday or Saturday morning. Registration is from 8:30-10am at the Virginia City Community Center. Booth location will be announced at registration. Artists may not set up their booth until registered. If you wish to set-up Thursday evening, please contact the VC Art Show Committee to make arrangements. All artists are required to check out with the VC Art Show Committee at the end of the art show. Check out is on Sunday, August 12th from 3pm-4:30pm at the Virginia City Community Center. Details on check-in and check-out will be provided in correspondence with accepted artists.

## RULES

The artist agrees to abide by all local regulations and ordinances.

The artist will keep boardwalks passable at all times.

The artist will not obstruct entrances to businesses.

The artist will abide by all requests of local business people, city officials & VC Art Show Committee.

The artist will furnish all display material and fixtures for their booth exhibit and Quick Draw, if participating (lamps, tables, extension cords).

The artist agrees that at no time may any artwork, display materials, awnings or anything else be attached or affixed to any building.

The artist must check with the business that they are displaying in front of and comply with that business owners desire as far as location and not encumber that business from regular business.

The artist must leave his/her space in the same condition found and remove all boxes, trash, etc.

Vehicles must be removed after set-up.

The artist agrees not to block the street with vehicle .

Raffles are not allowed.

## BOOTH SPACE

The Virginia City Art Show offers indoor & outdoor booths. The indoor facility is the Virginia City Community Center. Indoor and outdoor spaces are limited and will be awarded on a first come-first serve basis according to the receipt of your application. If you have been in the Virginia City Art Show in past years, you will receive the same booth space you had the previous year unless otherwise requested. However, application/booth fee for returning artists must be received by April 1, 2018 to secure previous booth location. Artist is responsible for all set-up needs. The Virginia City Art Show Committee does not provide power strips, extension cords, chairs, tables, lights, or any other display items. Electricity is available with indoor booths. If the artist wishes to have a representative cover your booth, that is the artist's prerogative. There will be no subletting of booths allowed.

## LOCAL RESORT TAX & INSURANCE

The artist will pay a 3% resort tax on all retail sales and submit it to the VC Art Show Committee upon completion of the show. The tax form will be provided at registration. Resort tax will be collected by the VC Art Show Committee before artist departs on Sunday. No exceptions! Exact cash or checks only accepted. All accepted artists are expected to carry their own insurance covering their art work. The VC Art Show does not have separate artist coverage under any insurance it may maintain. The VC Chamber is not liable for any damaged or stolen art work.

## ARTIST LODGING

For those accepted artists in need of lodging during the art show weekend, please visit the lodging section of the VC Chamber's web site ([www.virginiacity.com](http://www.virginiacity.com)) or download the Virginia City Montana app to your smart phone. We suggest all accepted artists make lodging reservations early as rooms will book up with tourists.

## QUICK DRAW

Due to overwhelming artist interest and space constraints, the selection of Quick Draw artists will also be juried by our committee. Only 15 artists will be invited to participate. The Quick Draw will be held on Saturday, August 11th, 2018 at the Elk's Lodge at 7:30pm. In the Quick Draw & Auction, participating artists have 1 hour to create a framed piece of art. At the conclusion of the Quick Draw, all artwork will be sold at a live auction. There is no fee for participating in the Quick Draw. The proceeds from the auction are split between the artist and the Virginia City Art Show. (65% of proceeds to artist; 35% to the Virginia City Art Show). All auction proceeds will be collected by the VC Art Show, resort tax will then be deducted and a check for the 65% will be given to artists on Sunday at time of check out. VC Art Show Committee will pay the resort tax for the Quick Draw to the Town of Virginia City. The Quick Draw will be open to outside artists without booths, with the proceeds of 35% to artist and 65% to the Virginia City Art Show. However, precedence will be given to artists who have purchased booth space. Each artist is responsible for bringing all materials needed to participate in a professional manner. Each artist will be given an assigned 5'x5' space for the Quick Draw hour. Participating artists may begin setting up at 6:30pm. All artists in the VC Art Show will be admitted free and will be given one extra free admission for spouse or friend. Dessert will be served and beverages will be available for purchase. Admission for the public is \$10 at the door (children 12 and under free). All participating Quick Draw artists are required to begin with a blank canvas (no appliqué, gouache, pre-sketch, etc is allowed). However, each artist may start with a monocolored "washed" canvas. Artists not complying with these rules will be expelled from the Quick Draw. Artists are allowed to use a model or a reference (photo, previous drawing, etc). Live auction order will be determined by the VC Art Show Committee and is final. Suggestions from artists regarding auction order will not be considered.

Artists who violate these guidelines/rules/terms may be expelled and/or not invited to apply. The VC Art Show reserves the right to amend these guidelines/rules/terms as needed. In the event of a dispute, the decision of the VC Art Show Committee will be accepted as final.

Virginia City Montana

# ART SHOW application

## August 10-12, 2018

{ Fill out application in its entirety }

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

BOOTH PREFERENCE

	INDOOR	OUTDOOR
10'x10'	\$85	\$75
10'x20'	\$105	\$95
10'x30'	\$130	\$110

Examples of my art is submitted via:

- www.
- photos emailed to info@virginiacity.com
- photos enclosed

Please circle which booth size/location/price you prefer.  
Amount included: \$ \_\_\_\_\_ Check # \_\_\_\_\_

OUTDOOR BOOTHS : Please let us know if you have a tent or would like your booth to be under an existing building awning.

**ART SHOW POSTERS & POSTCARDS**

Please indicate # of posters & postcards you will need for your own distribution. (To be mailed to artist approx. June 15, 2018)

I WOULD LIKE TO BE CONSIDERED AS  
A QUICK DRAW PARTICIPANT  
[Yes] [No]

\_\_\_\_\_ POSTERS \_\_\_\_\_ POSTCARDS

Signature: \_\_\_\_\_

I have read the entire application for the Annual Virginia City Art Show (2018) and agree to comply.

**Mail completed application with application fee to:**

**Virginia City Area Chamber of Commerce**  
PO Box 218, Virginia City, Montana 59755  
406.843.5555

info@virginiacity.com www.virginiacity.com

Tell your artist friends! This application can be downloaded at  
www.virginiacity.com under the Art Show listing on the Event page.